

## PRESCRIPTION AND OVER-THE-COUNTER MEDICATION

These guidelines must be followed if your child needs any medication at school.

1. The school will not supply any drugs including aspirin or Tylenol
2. Any over the counter drugs or prescription drugs for students must be stored in the office and dispensed by authorized staff.
3. Medication must be in the original prescription container
4. There must be a signed note from the parent stating the time the medication is to be given; the amount of medication to be given; and the number of days medication is to be given.
5. There must be either a prescription label on the bottle or very specific written instructions from your physician including the name of the student; the name of the medication; the dose to be given; the time or number of doses to be given.
6. Medication should be brought to the school by the parent and will be inventoried.
7. **MEDICATIONS NOT PICKED UP BY THE END OF THE SCHOOL YEAR WILL BE DISPOSED OF BY SCHOOL PERSONNEL.**

No medications shall be brought to school without meeting the above criteria. You are welcome to come to school to give your child medication that the school is unable to administer. If you have any questions about the above medication procedure, please contact the school office at 541.258.2416.

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I request that the school personnel assist my child \_\_\_\_\_  
in taking the medication \_\_\_\_\_, at school. The medication should  
be taken at \_\_\_\_\_ daily. I anticipate that this medication should be  
needed until \_\_\_\_\_. Reason for the medication  
is \_\_\_\_\_. The dose of medication to be  
given is \_\_\_\_\_.

Additional instruction:

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Parent Signature

Date